

TROY TOWNSHIP, DELAWARE /COUNT6598Y
Regular Meeting Minutes
May 15, 2023

Regular Meeting called to order at 8:17 PM by Trustee Morris.

The meeting opened with the Pledge of Allegiance.

Roll call:

Present: Trustees; Earl Lehner, Doug Price, Troy Morris

Also present: Fiscal Officer; Tracy Parsons, Cemetery Sexton; Dale Woods, Zoning Inspector Assistant; Michael Endsley

Approval of Agenda:

Trustee Lehner motioned to approve the May 15, 2023, agenda with the following amendments; addition of adding Doug Riedel under open comments, adding the estimates for Section Line Rd culvert and the Kirkwood Rd., erosion, under new business. Also, under new business, add the comprehensive plan questions and answers. Trustee Lehner, requested the addition of discussions with Mr. Long under new business and also discuss Memorial Day plans. Trustee Price seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Approval of Minutes:

Trustee Price motioned to approve the April 17, 2023, Regular Meeting minutes. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Trustee Price motioned to approve the April 29, 2023, Special Meeting Minutes. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Open Public Comments

No public comments

Guest Speaker-Mr. Doug Riedel

Mr. Doug Riedel from the Delaware County Engineers office, discussed the contract for the road improvement project. The bid amount was \$195,949.34, which is above the estimate of \$184,700.00, but below what we had for contingency, which was \$202,700.00. Recommendation from Doug was for the Trustee's to approve the contract and move forward. The contract was signed by the Trustee's.

Doug also discussed the OPWC bids. The estimated cost was \$347,000.00. The award came in at \$386,554.75. The grant amount will stay the same at \$256,780.00. The difference of the two numbers is \$129,774.25, which would be shared by Radnor, Troy and the County. Troy would be committed to the \$16,221.34. The contingency for Troy would be \$3749.79; revised total cost breakdown is \$19,971.14.

Trustee Price moved to appropriation another \$5000.00 to the OPWC project. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Doug provided an update that the culvert was completed on North Section Line Rd., last week.

Estimates were received in the amount of \$12,000.00 for the culvert for Section Line Rd, at the intersection of Penry. Trustee Price recommended that this be pushed to next year.

Trustee Price mentioned that the repairs for the erosion control on Kirkwood were estimated to cost \$3,373.75 to repair.

Trustee Price made a motion to have the erosion control repairs in the amount of \$3,373.75 completed for Kirkwood. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Doug Riedel also provided an update that the Norris Run Water Shed project was tabled for August 7, 2023.

REPORTS:

Zoning Inspector Reports

Michael Endsley, Assistant Zoning Inspector reported the following:

- No permits written this month.
- Initial complaint was resolved for 3731 Panhandle Rd., for trash. Another complaint was received for this same property and another nuisance letter generated. The property owner has until June 2 to resolve.
- Second letter for 2451 Panhandle was sent out for unused vehicle and trash/debris in yard. Waiting on a response from homeowner. Given until June 2 to resolve.
- Crystal Lakes pulled their appeal and the meeting scheduled for May 18 has been canceled.
- Second letter for 2025 Penry Rd., was sent to the homeowner and was received on April 14, 2023. An email was received by the homeowner asking for a different solution than the two that were provided. Before responding to this request, we are waiting on guidance from the prosecuting attorney's office.
- Irwin Road complaint, homeowner making progress, but not completed. Granted homeowner a 2-month extension.
- Answered various questions and inquiries.

Trustee Reports: Earl Lehner, Troy Morris, Doug Price

- Reviewed Trustee's reports attached to minutes.
- Trustee Price mentioned the Comprehensive Plan Steering Committee was looking to have a committee of 20-25 residents and had an overwhelming response. They had 28 residents that want to serve on the committee. The trustee's feel this amount is starting to get to large to accomplish working with so many differing ideas and opinions of residents and set this amount as the size of the Comprehensive Plan Steering Committee.

Cemetery Report:

- Adam Vosz volunteered to help with the Memorial Day celebration at the cemetery.
- Trustee Price will contact the church and see if they are going to have any services on Memorial Day.
- Flowers have been ordered for the celebration.

Fire District Report:

Earl Lehner provided the following Fire District update:

- Attended the April 26, 2023 regular meeting.
- Construction update was given at the meeting.
- Received quotes for furniture
- Renew banking services every four year-working on that
- Quote for data cables
- Accent switch for 1000
- Working on fiber lines.

Approval of Financial Reports

- Approve payment of warrants for April 17, 2023 through May 15, 2023
- Approve bank reconciliation for April 2023.
- Approve the following financials for May 2023:
 - Fund Summary
 - Appropriations Summary
 - Revenue Summary
 - Payroll Summary

Trustee Price made a motion to approve the financial reports and to approve pending purchase orders, warrants, and payment vouchers. Trustee Lehner seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

OLD BUSINESS:

A letter was sent to Stephen and Melinda Wang to see if they would have an interest in selling property for the expansion of the Marlborough cemetery. Awaiting a response.

NEW BUSINESS:

Trustee Price is looked into pricing for a laser transit. This would be needed to clean the ditch at Kelly McMaster ditch on the north side, and for other needs in the future to shoot grades. Trustee Lehner moved to spend up to \$600.00 to purchase a new transit. Trustee Morris seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Discussion on variance fees was held regarding the procedure on applications for variances. Trustee Price suggested that we include language that states the application fee entitles the applicant to one meeting before the Board of Zoning Appeals and one tabling of the meeting on the original application. If additional meetings on the original application are warranted, the applicant shall pay additional fees to cover the expenses incurred up to the original cost of the application fee for each additional meeting. Withdrawal of an application after a meeting date has been set and notices have been sent out, terminates the application and no refund of fees will be issued. Trustee Price will send this information to zoning for review.

Trustee Price handed out suggestions for the creation of township email addresses for the Trustees to review. All agreed to have Trustee Price send proposals to Grant.

Grant is looking for ideas for the design of the Township Website. The Trustee's suggested that Grant possibly come to the next meeting and give his suggestions. Trustee Morris will reach out to Grant for next steps.

The zoning committee suggested that a mailing of a questionnaire be sent out to everyone in the Township for the comprehensive plan project. To reduce the cost, Trustee Price suggested that we send out postcards instead, that directs everyone to the Website to complete the questionnaire.

Because of unexpected costs related to zoning, we have run out of funds to cover zoning expenses. Trustee Price made a motion to appropriate an additional \$5,000.00 to account 1000-130-599-0000. Trustee Morris seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Trustees would like to have Mr. Long, from Long Economic Development Advisors, LLC, to attend a meeting to discuss the possibility of engaging his services for consulting services for the Township. Trustee Lehner will contact him for his availability.

ADJOURNMENT:

*There being no further business to come before the board, Trustee Lehner motioned to adjourn the meeting at 9:26 PM. Trustee Price seconded the motion.

Roll Call Vote: All voting yes, the motion passed.

Earl Lehner, Chair

Earl Lehner

Troy Morris, Trustee

Doug Price, Trustee

Doug Price

Attest: Fiscal Officer, Tracy Parsons

Tracy Parsons